



Social Media Risks

Social media has become an integral part of our daily lives as it allows us to connect with our friends and loved ones with ease, and share thoughts, photos, videos and activities with the **rest of the world**.



Comply with the Social Media Policy.



Do not post / express your views on behalf of the organization via social media unless you are authorized to do so.



Change your account privacy settings to limit what is viewable to the public.



Do not create personal social media account using your corporate email address.



Do not post any information which could harm the reputation of the organization.